

LING 240 TA Training

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Fall 2018 – Winter 2019

1 Course goals

1. To provide practical tools to help you work better as a TA
2. To prepare first year students to teach
3. To support second-year students as they begin teaching

2 Meeting schedule

** Please note: Grading for TATr is based on attendance. If you have an inescapable conflict for one of the dates listed here, please let us know immediately. **

Quarter	Week	Date	Time	Location	Topic(s)
Fall 2018	2	Tuesday, Oct. 9	6–7pm	Cruz Creamery	Meet & greet Roles of a TA
	3	Friday, Oct. 19	9–10:05am	The Cave	TA rights, responsibilities Union rep.
	5	Friday, Nov. 2	9–10:05am	The Cave	Grading
	9	Friday, Dec. 7	9–10:05am	The Cave	Running section
Winter 2019	4	Tuesday, Jan. 29	1:30–2:35pm	The Cave	Blackboard technique Office hours
	8	Tuesday, Feb. 26	1:30–2:35pm	The Cave	Professionalism Interacting w/ students Time management
	10	Tuesday, March 12	1:30–2:35pm	The Cave	Inclusive teaching

3 Agenda

Meeting 1 (Oct. 9, 6–7pm, Cruz Creamery)

- Meet & greet
- Roles of a TA

Handouts:

- ▷ How to TA
- ▷ Responsibilities of a TA

HOMEWORK FOR MEETING 2

1. Study “Responsibilities of a TA” handout.

Meeting 2 (Oct. 19, 9–10am, The Cave)

- TA rights and responsibilities
- Union rep. presentation (9:30–10am)

HOMEWORK FOR MEETING 3

1. Grade two sample homeworks.

Meeting 3 (Nov. 2, 9–10am, The Cave)

- Grading

Handouts:

- ▷ General Grading Advice
- ▷ Sandy Chung’s Comments on Commenting

HOMEWORK FOR MEETING 4

1. Attend two sections, preferably ones taught by fourth or fifth year students.
 - See Appendix A for times and locations!
2. Email the TA to let them know you’ll be attending their section.
3. Email me to let me know which sections you’re attending.

4. Come to class with two observations about each section you attended.
 - What do you think went well in the section?
 - What do you think could be improved?
 - Did a difficult situation occur? How did the TA manage/resolve it?

Meeting 4 (Nov. 30, 9–10am, The Cave)

- Running section

Handouts:

- ▷ Preparing for and Running Section

Meeting 5 (Jan. 29, 1:30–2:35pm, The Cave)

- Blackboard technique
- Office hours

Handouts:

- ▷ Office hours handout

Meeting 6 (Feb. 26, 1:30–2:35pm, The Cave)

- Professionalism, interacting with students
- TA-Professor relationship
- Time management

Handouts:

- ▷ Meeting 6 handout

HOMEWORK FOR MEETING 7

1. Choose one of the following topics on <https://cit1.ucsc.edu/teaching-resources/inclusive-teaching/> and prepare a brief presentation (5-7m) summarizing the important points.
 - (a) Creating Inclusive Classrooms
 - (b) Teaching Beyond the Gender Binary in University Classrooms
 - (c) Traditional Teaching May Deepen Inequality. Can a Different Approach Fix It?
 - (d) Strategies for Teaching International and Multilingual Students

- (e) Inclusive Language: Supporting Multilingual Learners
- (f) Teaching Multilingual Students
- (g) Grading International and Multilingual Student Writing
- (h) First Generation Student Reflections
- (i) Teaching First-Generation Latinx Students

Meeting 7 (Mar. 12, 1:30–2:35pm, The Cave)

- Inclusive teaching brief presentations (in preparation for workshop in Spring)

Spring CITL Workshop (May 3, 1:20pm–3:00pm, Location TBD)

- CITL will be giving an inclusive teaching workshop for any interested linggrad next quarter (see time above). You'll receive an email closer to the date (probably from Matt) with complete information about the workshop.

A Fall quarter section times and locations

TA	Year	Contact	Class	Time	Location
Steven Foley	5th	srfoley@ucsc.edu	LING 50	Wed 8:00-9:05am	Carson Acad 252
				Wed 9:20–10:25am	Carson Acad 252
				Wed 4:00-5:05pm	Cowell Acad 113
Margaret Kroll	5th	makroll@ucsc.edu	LING 154	Wed 9:20–10:25am	Social Sci 2 167
				Wed 4:00-5:05pm	Social Sci 2 167
Jed Pizarro-Guevara	5th	jpguevar@ucsc.edu	LING 53	Thurs 1:30–2:35pm	Crown Clrm 202
				Thurs 3:20–4:25pm	Kresge Acad 194
Jake Vincent	4th	jwvincen@ucsc.edu	LING 112	Thurs 8:30–9:35am	Merrill Acad 003
Andrew Hedding	3rd	ahedding@ucsc.edu	LING 50	Tues 5:20–6:25pm	Carson Acad 252
				Tues 6:40–7:45pm	Carson Acad 252
				Thurs 8:30–9:35am	Cowell Acad 113
Netta Ben-Meir	3rd	nbenmeir@ucsc.edu	LING 102	Tues 3:20–4:35pm	Cowell Acad 223
				Wed 10:40–11:45am	Cowell Acad 216